

NOTICE OF SALE / AUCTION
Berlin-Boylston Regional School District

MATERIALS BEING AUCTIONED: BLUESTONE PATIO TILES



BIDS CAN BE SUBMITTED OCTOBER 24, 2018 – NOVEMBER 7, 2018

Bid deadline is 4:00 PM on November 7, 2018.

Materials will be available for inspection on November 1, 2018 (details below).

- Meet Facilities Manager at Tahanto Front desk at one of the following times:

1) 9:00 AM 2) 12:00 PM (noon) 3) 4:00 PM

DESCRIPTION OF MATERIALS:

There are approximately 25 saleable pallets of tiles in decent condition. Each pallet has approximately 150 sq. feet of tile. Most tiles are either 11"x23", or 23"x23" (depth: approx.. 1 3/16 inches - 1 1/4 inches)

BACKGROUND OF MATERIALS:

These tiles were originally part of the Tahanto building project. The tiles were removed from the building after some had fallen off the front face of the Tahanto building in the 1st year of the new building, creating a safety hazard. Remediation work was performed, and the tiles were replaced with lighter tiles. These tiles were set aside and stored at Tahanto since that time. It is anticipated that these tiles have some usefulness and resale value as patio tiles.

1. **Submission of Bids**

The minimum lot size for a bid is one pallet of materials. Bids must be received by the posted deadline. Written bids may be dropped off or mailed to the attention of Robert Conry, Director of Finance and Operations, Berlin-Boylston Public Schools, 215 Main Street, Boylston, MA 01505.

Bids also may be e-mailed to rconry@bbrsd.org.

In order to be accepted, **ALL bids must be submitted using the form on the last page of this document.** That form can be mailed, or e-mailed, or dropped off.

2. **Basis for awarding/accepting bids**

- The District reserves the right to reject bids below \$300 per pallet (approx. 150 sq. ft.)
- As permitted by law for disposition of surplus materials, the District reserves the right to negotiate or locate better prices than the bid prices if it is not satisfied with bids.
- The District will award the materials to the highest bidder, at the requested quantity (minimum one pallet), up to available materials.
- If any pallets remain after the materials are awarded to the highest bidder, the next highest bidder will be awarded materials, in the amount of pallets bid, subject to the remaining inventory.
- Repeat step 2, until all materials are awarded

3. **Terms/requirements of bid:**

- Payment will be required up front, before any materials can be released.
- **Materials are available for inspection, and are sold in “as is” condition.**
- The awarded bidders will hold the District harmless for any defect in materials
- It will be the bidder’s responsibility to pick up and transport the materials within two weeks of the time that a bidder’s bid is accepted.
- Pick-up time will be arranged at a mutually agreeable time with the District’s Facilities Manager.
- The District reserves the right to reject any and all bids, for any reason whatsoever.
- The bidder agrees to the indemnification clause in this document.

4. **Modification of Bid**

No modification of any bid will be considered by the Awarding Authority unless received by them prior to the time established for the opening of bids.

5. **Withdrawal of Bid**

Any bid may be withdrawn on written request dispatched by a bidder in time for delivery in the normal course of business prior to the bid deadline.

18. **Bidder Indemnification**

The Bidder shall, to the maximum extent permitted by law, indemnify and save harmless the Berlin-Boylston Regional School District, its officers, agents and employees from and against any and all damages, liabilities, actions, suits, proceeding, claims, demands, losses, costs and expenses (including reasonable attorney's fees) that may arise out of or in connection with the removal and transportation of the tiles from school property by the Bidder, his employees, agents, subcontractors or materialmen. The existence of insurance shall in no way limit the scope of this indemnification.

The Contractor further agrees to reimburse the Berlin-Boylston Regional School District for damage to its property caused by the Bidder, his employees, agents, subcontractors or materialmen, including damages caused by his its or their use of faulty, defective or unsuitable equipment, unless the damage is caused by Berlin-Boylston Regional School District's gross negligence or willful misconduct.

By signing below, I agree to the indemnification clause above:

SIGNATURE: _____ DATE: _____

PRINTED NAME: _____

COMPANY: _____

BID DETAILS

BID PRICE (PER PALLET) _____

BID QUANTITY _____ **(minimum one pallet)**

BIDDER NAME (PRINT): _____

BIDDER E-MAIL: _____

BIDDER PHONE #: _____

By signing below, the bidder acknowledges that he/she has read the bid document and accepts all terms noted in the document.

BIDDER SIGNATURE: _____ **DATE:** _____